

**DENE ROBERTS INC.**  
Chartered Professional Accountant

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**Business Income and Expense Schedule**

Business Name \_\_\_\_\_

Fiscal Period From  To

Total Revenue

Direct Costs: Purchases   
Sub-contract

Total Direct costs

Gross margin (Revenue less Direct Costs)

Expenses

Advertising

Meals and entertainment  \* 50% =

Insurance

Interest and bank charges

Business fees, dues, memberships, and licenses

Office and postage

Supplies

Legal, accounting, and other professional fees

Rent

Maintenance & repairs

Salaries and wages

Travel

Telephone and utilities

Motor vehicle expenses  from auto schedule?

Delivery / freight

Other \_\_\_\_\_

Other \_\_\_\_\_

Total Expenses

Net Income

Please note: Do not include GST collected or paid in the above numbers if you are registered with a GST number and required to complete GST returns.

A portion of "Office in home" expenses may also be deducted. Please ask for a copy of our Home Office summary to assist you.

